Process Writing

The Art of Writing Through Planning, Drafting, Revising, and Polishing Your Work

DEFINITION

The Process Writing Approach is a method of teaching writing that focuses on the steps involved in creating a well-structured and polished piece of writing. It emphasizes revision, collaboration, and multiple drafts rather than just the final product.

PROCESS WRITING VS. PRODUCT WRITING

Process Writing
- **Focus:** Emphasizes the steps and stages of writing (e.g., prewriting, drafting, revising, editing).
- **Goal:** Encourages creativity, critical thinking, and improvement through multiple drafts.
- **Approach:** Collaborative, reflective, and iterative.
- **Outcome:** The final product is less important than the learning and development during the process.

Product Writing
- **Focus:** Centers on the final written product and its accuracy.
- **Goal:** Aims for a polished, error-free piece of writing that meets specific criteria.
- **Approach:** Structured, teacher-centered, and often formulaic.
- **Outcome:** The quality of the final product is the primary measure of success.

Key Difference
- Process Writing values the journey of writing and learning, while Product Writing prioritizes the end result and correctness.

EDITING CHECKLIST

- **Clarity:** Are ideas expressed clearly and logically?
- **Grammar:** Are sentences grammatically correct?
- **Spelling:** Are all words spelled correctly?
- **Punctuation:** Are commas, periods, and other marks used properly?
- **Consistency**: Is the tone and style consistent throughout?
- **Formatting:** Are headings, fonts, and spacing uniform?
- **Audience:** Is the writing appropriate for the target audience?
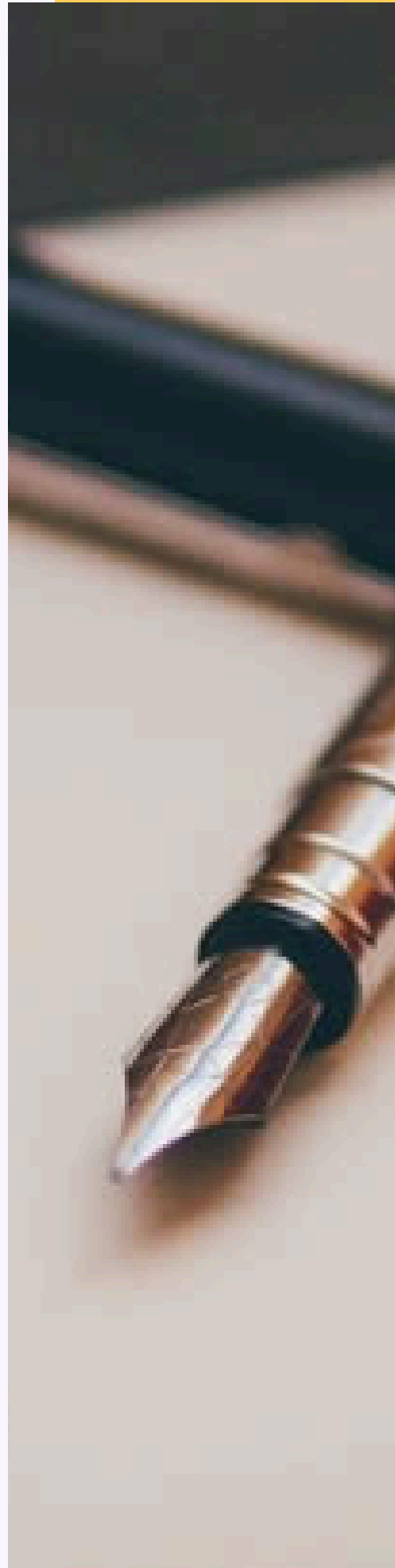
STEPS IN PROCESS WRITING

PREWRITING
- Brainstorm ideas, choose a topic, and plan the structure.
- Tools: Mind maps, outlines, or freewriting.

DRAFTING
- Write the first draft without worrying about perfection.
- Focus on getting ideas down in an organized manner.

REVISING
- Review and reorganize content for clarity and coherence.
- Add, remove, or rearrange ideas to improve flow.

EDITING
- Correct grammar, spelling, punctuation, and sentence structure.
- Ensure consistency in style and tone.

PUBLISHING/SHARING
- Share the final polished version with the intended audience.
- This could be submitting, printing, or presenting the work.